



# Meeting Minutes Emergency Preparedness Working Group

<b>Attendance Record</b>	<b>DATE</b>	Tuesday, October 29, 2024	
	<b>TIME</b>	9:30 a.m.	
	<b>METHOD</b>	Zoom Teleconference Conference line #: (669) 219-2599 Meeting ID# 686 738 8625	
	<b>RECORDER</b>	Loren Borst	
<b>Committee Members</b>	<b>Present</b>	<b>Non-Voting Membership</b>	<b>Present</b>
Lee Cabaniss—Elko County	X	Jared Franco, Chair—NV Division of Emergency Management/Homeland Security (DEM/HS)	X
Eric Holt—Lincoln County	ABS	Tonya Moon-Department of Energy (DOE)/National Nuclear Security Administration (NNSA), Nevada Field Office	ABS
Scott Lewis—Nye County	X		
Paul Melendrez—Esmeralda County	X		
Vacant—White Pine County		<b>Legal Staff</b>	<b>Present</b>
Billy Samuels—Clark County	X	Samantha Ladich—Senior Deputy Attorney General	X

**1. CALL TO ORDER AND ROLL CALL**

Chair, Jared Franco, Nevada Division of Emergency Management and Homeland Security (DEM/HS) called the meeting to order. Loren Borst, DEM/HS performed roll call, and quorum was established for the meeting.

**2. PUBLIC COMMENT**

Chair Jared Franco opened the first period of public comment.

Chair Jared Franco introduced new White Pine Emergency Manager Mathias Rieske as a new voting member at next meeting.

Mr. Rieske introduced himself.

**3. APPROVAL OF MINUTES**

Scott Lewis, Nye County Emergency Manager moved for a motion to approve the draft minutes of the July 18, 2024, Emergency Preparedness Working Group (EPWG) Meeting. Billy Samuels, Clark County Emergency Manager, seconded the motion with distinction that his proposal to present at the next meeting be stricken as he didn't present. Motion passed unanimously.

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**4. MISSION SUPPORT/RADIATION SECTION UPDATE**

John Fansler, DEM. Mr. Fansler updated the committee on calibrations and exercises from DEM's Mission Support, to include classes taught throughout the I-80 Corridor from Fernley to Elko. Equipment Calibrations will be conducted in the spring and the dates will be published before the end of the year.

**5. EPWG JURISDICTION PRESENTATION**

Judith Lyman, DEM/HS provided update on Elko County EPWG Funds for 2022 and 2023. Ms. Lyman stated that DEM has fully expended the '22 and '23 allocations on things like the contractor who handles all the radiological program, which makes up 20% of the budget, equipment, calibrations, and travel for training.

**6. UPDATE ON BALANCE FORWARD FROM DOE**

Chair Jared Franco updated committee on status of balance forward, noting the Committee has received the cash balance forward in the amount of \$1,202,329. Chair Franco stated that needs to be spent by June 30, 2026, and encouraged the divisions to make sure they spend it.

Judith Lyman, DEM/HS clarified that she will send out a spreadsheet showing the amount already expended and how much is left to spend for each division.

Billy Samuels, Clark County Emergency Manager asked for award letters to which the chair said yes, it was possible.

Paul Melendrez, Esmeralda County Emergency Manager, gave Judith Lyman, DEM/HS, appreciation and recognition for her hard work on the balance forward.

**7. PUBLIC COMMENT**

Chair Jared Franco, Nevada Division of Emergency Management and Homeland Security (DEM/HS), opened the second period of public comment. Seeing none, Public Comment was concluded.

**8. ADJOURNMENT**

Chair Jared Franco, Nevada Division of Emergency Management and Homeland Security (DEM/HS), called for a motion to adjourn the meeting. Scott Lewis, Nye County Emergency Manager, motioned to adjourn. Paul Melendrez, Esmeralda County Emergency Manager, seconded the motion. Motion passed unanimously. Meeting adjourned at 9:45 AM.